

REOPENING PUBLIC SPACES TOOLKIT

We
DESIGN
it better.



««« ————— EXHIBIT DESIGN | EXPERIENTIAL ACTIVATIONS | EVENT MANAGEMENT



REOPENING PUBLIC SPACES INTRODUCTION

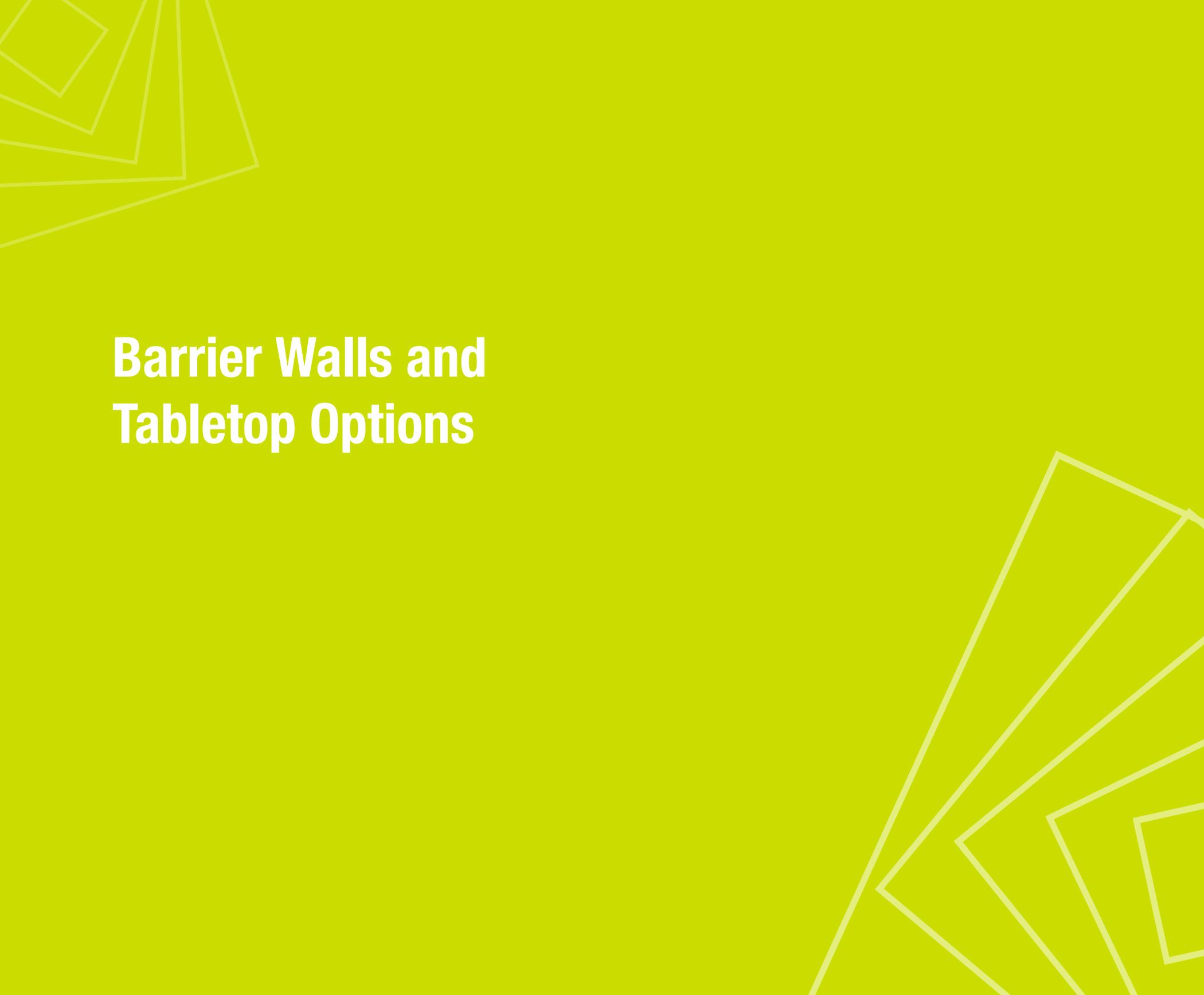
As a design and production agency specialized in events services and interiors, we have utilized our creativity, experience, and production knowledge to compile a public space reopening “tool kit” which includes government approved recommendations and resources focused on hygiene and public safety as spaces look to reopen. While we understand that the economy been greatly affected by the virus, we hope to offer you and your personnel helpful information and guidance during this time. If you should want to discuss any of the recommendations and offerings further, please contact us at: contact@katherinefrank.com we are here to help bring your vision to life!



SOCIAL DISTANCING IN THE WORKPLACE

While you probably have missed your clients and co-workers a great deal during Quarantine, please keep the following in mind to refrain from spreading any germs:

- Increase physical space between employees at the worksite by modifying the workspace and adding barriers between workstations.
- Increase physical space between employees and customers by implementing physical barriers such as wall/ countertop partitions.
- Use signage and printed floor decals placed 6 feet apart, to indicate where to stand when physical barriers are not possible.
- Implement barriers and signage in common areas where employees are likely to congregate and interact.
- Prohibit handshaking.
- Move the electronic payment terminal/credit card reader farther away from the cashier, if possible, to increase the distance between the customer and the cashier.
- Implement countertop barriers at cashier stations.
- Shift primary stocking activities to off-peak or after hours, when possible, to reduce contact with customers.
- Ideally, place touchless hand sanitizer stations in multiple locations to encourage hand hygiene.
- Place posters that encourage hand hygiene to help stop the spread at the entrance to your workplace and in other workplace areas where they are likely to be seen. This should include signs for non-English speakers, as needed.

The background is a solid light blue color. In the top-left and bottom-right corners, there are decorative elements consisting of several overlapping, thin white lines forming irregular, angular shapes that resemble stylized architectural or geometric patterns.

Barrier Walls and Tabletop Options

Barrier Walls

Implementing barrier walls between workstations, tables in break rooms/cafeterias, conference rooms, etc. allow for your staff to work with colleagues while maintaining a safe distance.

Walls can be produced with clear acrylic inserts offering a more open atmosphere and encouraging safe communication, while opaque inserts offer a more private setting.

Each can be printed with preferred branding. Both can easily be wiped down and disinfected.

Walls can be portable with rolling, locking casters or stationary fixtures with baseplates.



Tabletop Barriers

Acrylic sneeze guards are a great solution to social distancing areas such as your reception/check-in desks, cashier stations, cafeteria lines, coffee stations, informational kiosks, etc.

These barriers keep personnel & patrons safe by blocking airborne particles expelled during sneezes, coughs, and verbal communication.

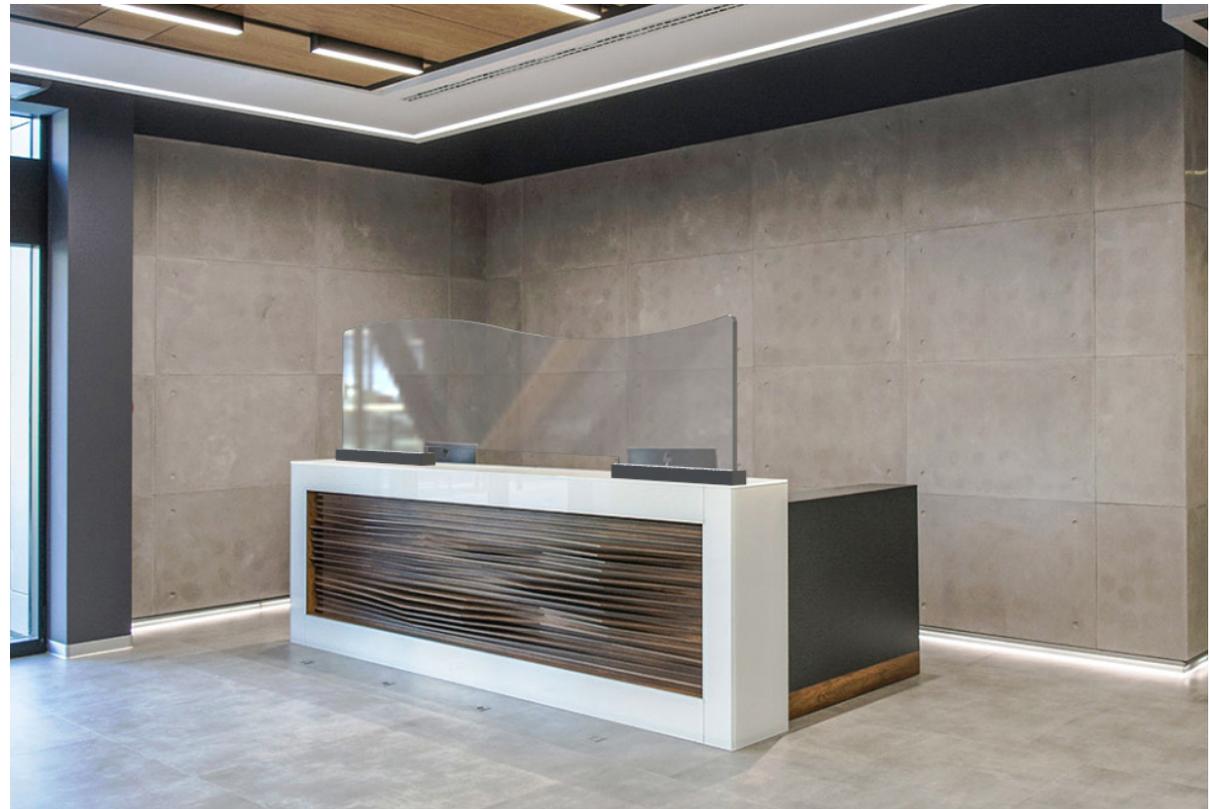
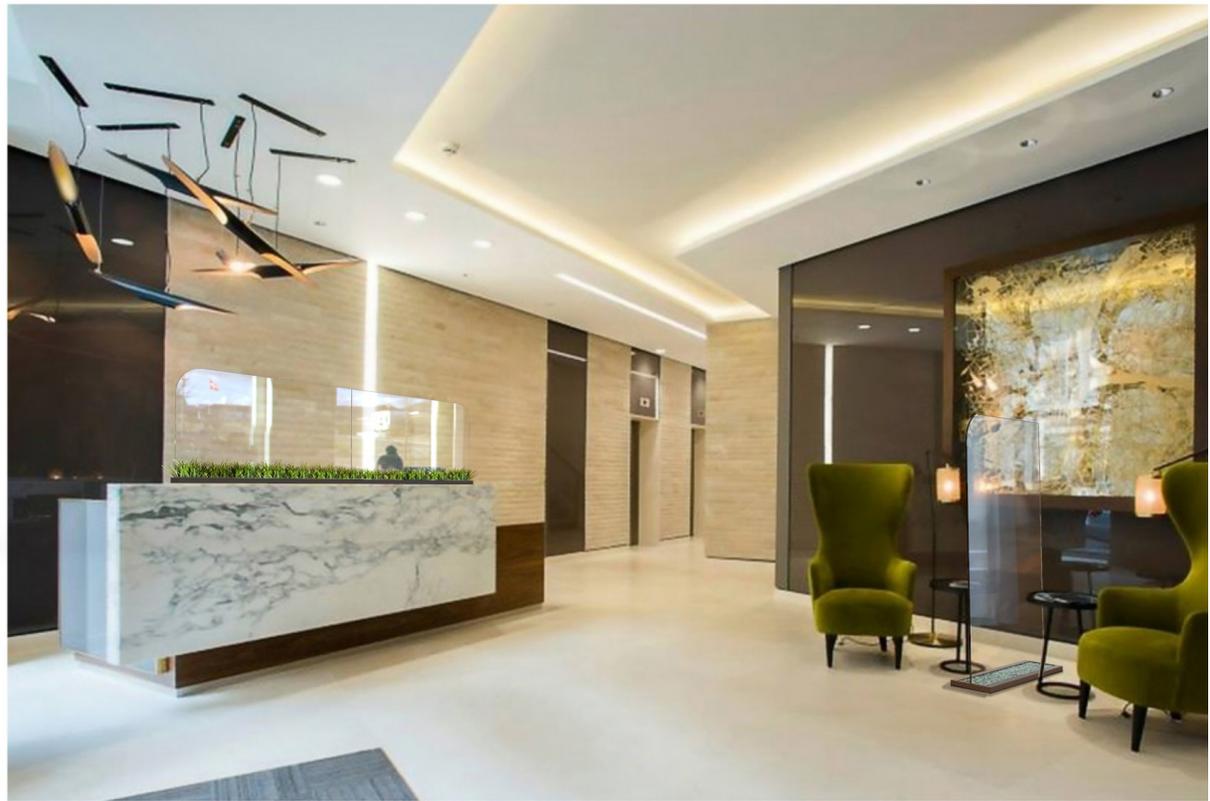
Custom size slot openings can be added to allow for the exchange of product, payment methods, paperwork, etc.



The background is a solid light blue color. In the top-left corner, there are several overlapping, light blue-outlined geometric shapes, including rectangles and triangles, some of which are slightly rotated. In the bottom-right corner, there are similar overlapping light blue-outlined geometric shapes, including rectangles and triangles, also slightly rotated.

Social Distancing Existing Spaces

Reception Areas





Waiting Areas





Meeting Areas





Break and Lunchrooms



Workstations



The background is a solid light blue color. In the top-left corner, there are several overlapping, semi-transparent white geometric shapes, including rectangles and triangles, some of which are slightly rotated. A similar set of overlapping, semi-transparent white geometric shapes is located in the bottom-right corner. The text "Customize Your Space" is centered horizontally and vertically in a bold, white, sans-serif font.

Customize Your Space

Custom Furniture and Dividers





Custom Kiosks & Reception Areas



Interior Design and Build Outs

Contact us today to work with you on your space planning, design, and production. We have the knowledge and expertise to re-design your existing space, source and produce new components, as well as provide the labor for demolition and/or installation.



The background is a solid light blue color. In the top-left corner, there are several overlapping, semi-transparent white geometric shapes, including rectangles and triangles, some of which are slightly rotated. In the bottom-right corner, there are similar overlapping, semi-transparent white geometric shapes, including rectangles and triangles, also slightly rotated.

Portable Options

Adapt your Workspace with Portable Options



Portable Hygiene Stations



Hygiene station kit A
retractable bannerstand - 31.5" x 79" with
graphic
hard case counter



Hygiene station kit B
retractable bannerstand - 31.5" x 79" with
graphic



Hygiene station kit C
1' x 2' wall frame SEG Fabric graphic

Portable Partitions

5 x 6.5 foot walls with double-sided pillowcase graphics a total of 50 linear feet

Panels can be connected at 45°, 90° or 180° to partition custom spaces
Lightweight, stable, and sets up in just a few minutes

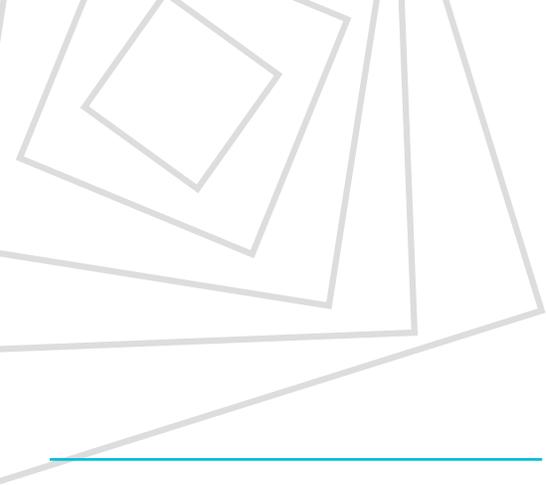


Transparent Frame Inserts

50 linear feet of dividers
using 38" x 93" panels
Double-sided graphics.
Available for rent or
purchase

NEW panels with transparent
sections
Panels can be connected at 90°
or 180°
Delivered in a transport crate.
Graphics are pre-installed for
quick assembly

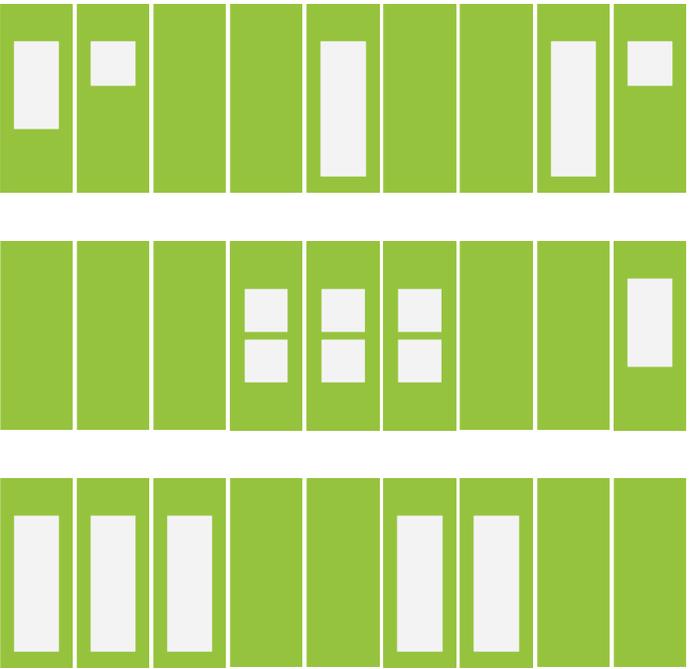




Stationary partition kit



Combine 4 transparent partition models to allow light to pass through while remaining hygienic



Portable Desk Dividers

Two-desk divider kit

To place between desks
Two lower 38"x 46" frames
with two top 38"x 38" transparent frames



Portable Desk Dividers

Four-desk divider kit

To place between desks
Six lower 38"x 46" frames
with six top 38"x 38" transparent
frames



The image features a solid blue background. In the top-left and bottom-right corners, there are decorative elements consisting of several overlapping, light blue-outlined geometric shapes, primarily triangles and quadrilaterals, arranged in a fan-like pattern.

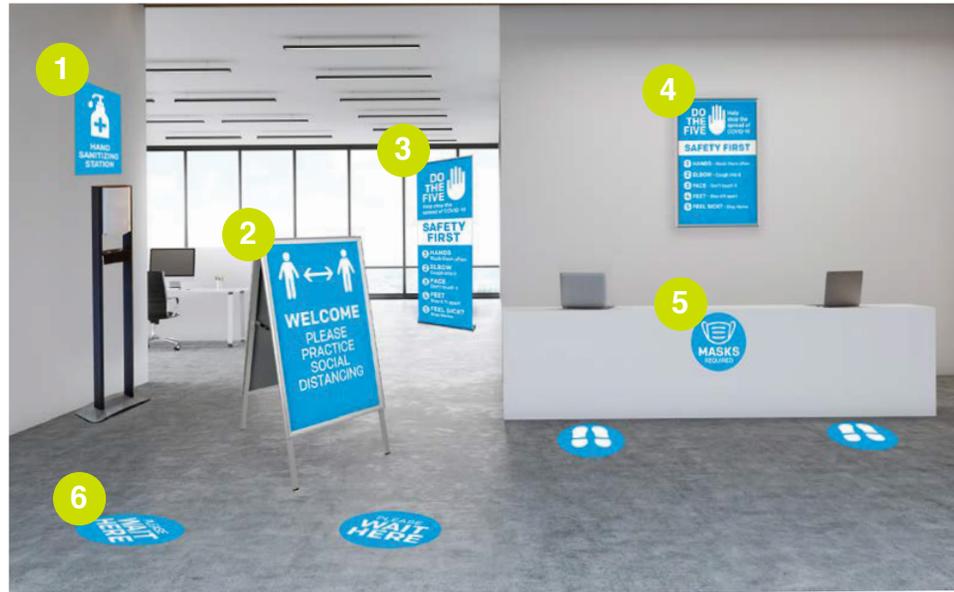
Essential Extras

Signage & Graphics

We have a variety of designs, styles and messages, available in a wide variety of products.

All signage can be customized with your logo.

Signage can enable you to protect your business, employees and customers, while maintaining a cohesive, professional look.



- 1 Poster or Decal
- 2 Silver Snap A-Frame
- 3 Retractable Banner Stand
- 4 Snap Frame
- 5 Removable Decal
- 6 Floor Decals



Masks

Katherine Frank Creative can help you source the following masks based off your needs:

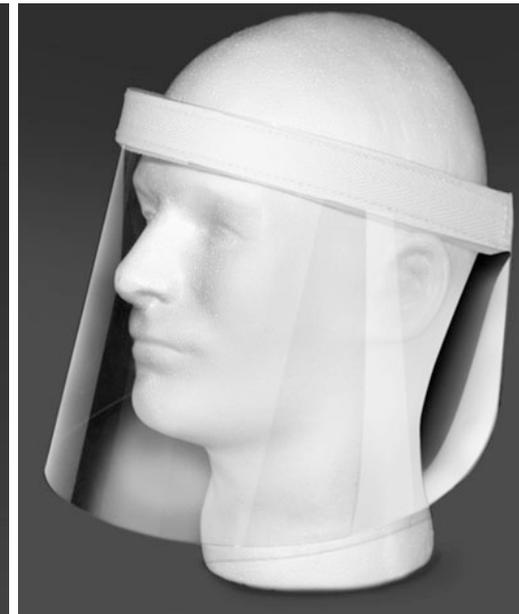
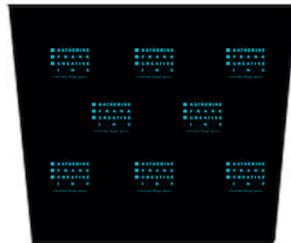
Cloth Pocket Masks
Solid Colors & Standard Patterns. Custom print or branding available.
Min QTY = 50

Cloth Premium Masks
Solid Colors & Standard Patterns. Custom print or branding available.
Min QTY = 50

Face Shields
Clear, lightweight plastic covers the entire face and ears. Two options available: with or without ear covering. 1/2-inch-thick foam for a comfortable fit to the forehead. Vinyl strap with Velcro tabs for sizing adjustments. Does not contain latex. Has not been ANSI rated
Min QTY = 100

KN95 Masks
Boxes of 10

Disposable Surgical Masks
Boxes of 50



Hand Sanitizer

To make more Hand Sanitizer available to those who need it, KFCI has partnered with prime manufacturers offering luxury packaging for Hand Sanitizer production. The manufacturing facility is an approved / designated facility by the FDA to manufacture this hand disinfecting product.

Disinfects (70% alcohol) while moisturizes, leaving hands feeling refreshed. Airless Pump packaging ensures one pump will supply the perfect amount of product needed for each use, allowing for zero waste. Premium pump allows for convenient, one-touch use - meaning less hands on the bottle for extra sanitary precaution.

2oz packaging available in case of 60pcs

4.4oz packaging available in case of 12pcs





It's important to continue to follow federal, state, tribal, territorial, and local guidance for reopening America. Check this resource for updates on COVID-19. This will help you change your plan when situations are updated.

Please find some helpful resource sites for additional recommendations/regulations below:

- [US Chamber of Congress State by State Guidelines](#)
- [CDC Re-Opening Guidance for Cleaning and Disinfecting](#)
- [CDC Cleaning and Disinfection Decision Tool](#)
- [OSHA Guidelines for Preparing Workplaces for Covid-19](#)



■ KATHERINE



■ F R A N K



■ C R E A T I V E



I N C

a boutique design agency

GET IN TOUCH

Office: 630-620-7720

contact@katherinefrank.com

www.katherinefrank.com